

From the Chief Executive
Mark Lloyd



Nadeem Aziz
Chief Executive
Dover District Council
Council Offices
White Cliffs Business Park
Dover
CT16 3PJ

September 2018

Dear Nadeem

NEW LGA COMPANY – AGREEMENT TO DISSOLVE THE UNINCORPORATED LGA

You may recall that the LGA is going through the process of incorporation as part of our work to ensure we're in great shape to continuing supporting member councils. I would like to take this opportunity to thank you for your council's support as we go through the various legal steps. All councils in membership of the LGA, bar one, have now agreed to become members of the new company.

On 3 July this year, the LGA's General Assembly resolved:

"to initiate the process of transferring the staff, contracts, assets and liabilities of the unincorporated LGA to the new incorporated company with a view to the new LGA Company becoming the membership body for the LGA from 1 April 2019 and the unincorporated LGA being dissolved at such point thereafter as the LGA Leadership Board shall determine."

As I made clear at the General Assembly, our Constitution requires at least two-thirds of full member authorities to agree a dissolution.

To help us achieve the final transition, I would ask one further action of you. On behalf of your council could the relevant signatory confirm, either by email to andrea.gillian@local.gov.uk or by returning the completed pro forma attached by post, your council's agreement to dissolve the current LGA.

If two-thirds of members agree to the dissolution, the Leadership Board will, as directed by the General Assembly, proceed to dissolve the unincorporated LGA once it is satisfied the transfer to the incorporated LGA has been completed.

A response **by Friday 23 November 2018** would be much appreciated, to allow us to report to the December meeting of our Leadership Board. If you need any further information please do not hesitate to contact Andrea in my office.

I look forward to continuing to work with you over the coming year.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Mark', with a horizontal line underneath the name.

Mark Lloyd
Chief Executive

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Please return this form **by Friday 23 November** to Andrea Gillian, Executive Office, LGA, either by email to andrea.gillian@local.gov.uk or by post.